

Ardrossan Community Sports Hub (ACSH)
Board Meeting
Thursday 18th February 2021, 6.00pm
Zoom Online Meeting

In Attendance: Pat Breen, Eddie Gibb, Amanda Kerr, Donna Cullinane, Scott Mould, Stevie Lee, Jim Brannan, John Hunter.

Apologies: Neil Carnegie.

1. **Previous Minutes** – Proposed, Eddie Gibb; Seconded, Donna Cullinane.
2. **Network Rail (NR)** – Eddie to send an email to Frank Sweeney to chase up Gavin Hubbard with regards to future meeting.
3. **Banking** – Eddie/ Amanda to gather all transactions from the bank. Amanda to provide information to Trustees at next meeting regarding ring fenced money and availability of funds as well as projections of near future costs.
4. **Previous Accounting** – Trustees have agreed for John Kerr Accountants to file the required return to HMRC on our behalf for year ending February 2020, this is likely to cost in the region of £300.
5. **Fitness Centre**

Funding – Hugh McGhee has highlighted a funding source to Scott - which he has forwarded via email to Eddie. Further options include Funding Scotland and an application for a bounce back loan. All three options could provide a cumulative figure of around £70,000 in funding.

Equipment/ Opening of Gym – Discussion is ongoing with regards to purchasing or hiring equipment for the gym opening and will be subject to funding. Eddie will have a look into hiring equipment with an option to buy outright when it seems feasible.

Job Adverts/ Applications – Applications close on Friday 26th February, Scott has highlighted the promising interest from applicants.

Website/ Marketing – The homepage is being revamped, it will include the different phases of ACSH journey (including connections with Youth Academy) and our

intentions or plans moving forward. Scott will share this with the Trustees before it goes live to the public. All minutes will be uploaded to the website for transparency.

PAYE/ Anderson Macdonald Accountants – Scott has contacted Fiona McMurray who will deal with employee PAYE. An initial payment of £50, an ongoing charge of £26 per month and a £60 expense for reporting to HMRC (all plus VAT) has been agreed by the Trustees.

Insurance – Eddie has confirmed that our insurance includes employer's liability.

Gas – Parts are being costed at around £700-£800 pounds at present, but this does not include time given by Gas Sure. Potentially Gas Sure may become a sponsor of ACSH which may reduce some manpower costs.

Inside the Gym - The corridors need painted within the building amongst other areas internally. It has been agreed that logos on the walls should be displayed (Scott will get these from Speed of Light), along with ACSH mission statements and current/future plans. It has been suggested that we offer advertising which should also help increase funds for community projects. The building and surroundings should be aesthetically pleasing to encourage footfall. A further meeting is required with Abbey Print to see how we can do this.

.

Next meeting – Thursday 4th March 2021 at 6pm.